



OSMANIA UNIVERSITY  
HYDERABAD – 500007, INDIA

Ten. No. 16 /DST-FIST/GEN/OU/2024

Date: 28-02-2024

TENDER NOTIFICATION FOR PROVIDING OF MODULAR LABORATORY  
FURNITURE WORK AT DEPARTMENT OF GENETICS, UNIVERSITY COLLEGE OF  
SCIENCE, OU UNDER DST-FIST PROGRAMME

On behalf of Osmania University, sealed tenders are invited from the reputed contractors/ firms to execute the work related to Providing of Modular Laboratory Furniture work at Department of Genetics, University College of Science, OU under DST - FIST Programme. For further details, please visit our website [www.osmania.ac.in](http://www.osmania.ac.in) .

Coordinator  
DST-FIST Programme,  
Dept. of Genetics, UCS  
Osmania University



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On behalf of Osmania University, sealed tenders are invited from the reputed contractors to execute the work related to Providing of Modular Laboratory Furniture work at Department of Genetics, University College of Science, OU. The Tender document Should be obtained from the Osmania University official website osmania.ac.in from 28/02/2024 to 07/03/2024. The tender consisting of two parts (i) Technical bid (ii) Commercial bid. Complete sealed tenders along with EMD of Rs. 25,000/- (Rupees Twenty Five Thousand only) and Application cost of Rs. 3,000/- (Rupees Three Thousand only) shall be submitted at the Office of the Coordinator, DST FIST Programme, Department of Genetics, UCS, Osmania University, Hyderabad – 500 007 on or before 07-03-2024 by 12. 00 P.M. Sealed tenders received after the due date and time will not be entertained. The Tenders will be opened on 07-03-2024 at 3.00 P.M. in the Committee Room, Registrar Office, OU, in the presence of the bidding firms. The detailed tender documents Should be obtained from OU website. Application cost and Tender Document Fee should be submitted along with the Technical Bid. Please note that the Application fee and EMD should be remitted through two separate Demand Drafts drawn in favour of the Coordinator, DST FIST Programme, Dept. of Genetics, UCS, OU and enclosed to the Technical bid, failing which the tender bids are liable to be rejected. The bidder must have experience in execution of similar works in Government/Semi Govt./ Public Sector Undertaking/ Universities/ Private sectors

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NOTE: THE VENDORS MAY PLEASE NOTE THAT PROVIDING OF MODULAR LAB FURNITURE WORK AT DEPT. OF GENETICS, UCS, OU SHOULD BE COMPLETE ON WAR FOOT BASIS WITH IN 10 DAYS OF ISSUE OF WORK ORDER.



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Sub: Osmania University – Providing of Modular Laboratory Furniture work at Dept. of Genetics, UCS, OU- Tender Notification Issued – Reg.

Osmania University hereby invites open tenders from the reputed contractors/firms for Providing Modular Laboratory Furniture work at Department of Genetics, UCS, OU. You are requested to submit your competitive price in the sealed covers as per the technical specifications given below. The vendors are advised to quote the prices and taxes as applicable separately. Please note that the bidders are advised to visit the sites before submitting the tender bids.

## Part – I

### TENDER SCHEDULE

1. Name of the Tender : Providing of Modular Laboratory Furniture work at Dept. of Genetics, UCS, OU under DST-FIST
2. Sale of Tender Schedule : From 28/02/2024 to 07/03/2024 (11 A.M – 3.00 P.M.)
3. Closing date and time : 07/03/2024 by 12.00 P.M.  
(For receiving duly filled in tender bids)
4. Submission of Tender bids : Sealed tenders in two parts (i) Technical bid (Annex-I) & (ii) Commercial bid (Annex-II) should be submitted at O/o Coordinator, DST FIST Programme, Dept. of Genetics, UCS, OU (on all working days)
5. Date, Venue & Time of opening : 07 -03-2024 by 4.00 P.M. in the Committee Room Registrar's Office, OU, Hyderabad – 500 007

Note: In case of unavoidable circumstances, if the tenders are not opened on the last day of submission in the presence of bidders or their authorized representatives, the subsequent date will be intimated in due course

6. Earnest Money Deposit (EMD) : EMD of Rs. 25,000/- (Rupees Twenty Five Thousand only) Payable through Demand Draft drawn on any nationalized bank in favour of The Coordinator, DST-FIST Programme, Dept. of Genetics, UCS, OU. The Tenders without accompanying demand drafts or insufficient demand drafts will not be considered and will be summarily rejected.
7. Payment Terms : No advance payment will be made. Payment will be arranged in accordance with the satisfactory execution of works.

Part – II

TECHNICAL SPECIFICATIONS

1.	Work Bench- 1 Dimensions: 3780X900X900mm
	Consisting of following items:
	Table Top:- 18±20mm Thick Black Granite
	Two Shutter/One Drawer & One Shelf Unit:- 2S/1D 750
	Two Shutter/ One Shelf Unit:- 2S 750mm Sink Cabinets
	Leg Space-750
	Leg Space Separator-750
	Electrical Trunking
	Side Cover Panel-310
	PP Sink 550X450mm
	Utility Taps 3way : - "Epoxy powder coated brass taps
	Polypropylene Laboratory Peg Board with Pegs ofg Standatd Size 600mm X 600mm with 46 pegs.
2	Island Table- 1 Dimensions:3000X1200X900mm
	Consisting of following items:
	Table Top:- 18±20mm Thick Black Granite
	Two Shutter/One Drawer & One Shelf Unit:- 2S/1D 600
	Leg Space-600
	Leg Space Separator-600
	Electrical Trunking
	Side Cover Panel-310
	Reagent rack(Two tier) Size: 1500mmx600mmx300mm Electrical race way with modular plate with 6/16 Amp switch & sockets provided on each side of Reagent Rack with switches 2 nos total. Make:Anchor
3	Work Table of size 1800X900x900mm with epoxy powder coated 40X40mm MS Square Pipe and Table Top:- 18±20mm Thick Black Granite, Floor Level Nylon bushes. With Side storage cabinet

## PART – III

### TERMS & CONDITIONS OF THE TENDER

1. The Firms should submit their tenders duly enclosing two separate Demand Drafts towards Non-refundable application cost of Rs. 3,000/- (Rupees Three thousand only) and EMD for a sum of Rs. 25,000/- (Rupees Twenty Five Thousand only) in the name of Coordinator, DST FIST Programme, UCS, OU after going through the conditions laid down.
2. Only reputed contractors who have the expertise in the similar field of execution of works pertaining to Renovation works / Modular Lab furniture work are permitted to quote against the requirements. The vendors are advised to quote the prices plus taxes as applicable as per government norms. The discretion is vested with the University to decide as per the requirements. However, the University shall invite the L-1 bidders for negotiations, if it feels the lowest prices quoted are on the higher side.
3. The Bidder shall strictly adhere to all the terms and conditions stipulated in the tender with regard to Providing Modular Lab Furniture work at Dept. of Genetics, UCS, OU
4. The contractor/ firm shall, subject to the provision of the contract and with due care and diligence, execute and maintain the works in accordance with specifications stipulated in the tender as per the requirement of OU.
5. Security requirements for the work shall be in accordance with the general requirements including provisions of this clause and the Contractor shall conform to such requirements and shall be held responsible for the actions of all his staff, employees and the staff and employees of his sub-contractors. Further, any damages takes place in the process of execution of the said work, the contractor is solely responsible for such damages and have to bear the costs thereof.
6. Time is the essence of the contract and the bidder should complete the entire work within 10 days of issue of work order on war foot basis.
7. The following information has to be filled by the tenderer with evidence (Documentary proof to be enclosed).
  - a) Registration Certificate
  - b) The firm should be in existence for the last three years
  - c) TSGST/CST/CGST Registration Certificate
  - d) Annual Turn Over for 15.00 Lakhs per annum for last three financial years (2020-21, 2021-22, 2022-23)
  - e) IT Returns for the last Three financial years (2020-21, 2021-22, 2022-23)
  - f) Documents in support of the technical specification of the Modular Lab Furniture
  - g) Recent work orders in Government/Public Sector undertakings/Universities/Private Institutions, etc.
8. The offers must be in English. The rates should be indicated both in figures and in words against each item exclusive of taxes as applicable as per government norms.
9. The rates shall be fixed and constant throughout the entire period of the Contract and will not be modified under any circumstances.
10. Offers received after the bid closing date/time shall not be considered.
11. Telex/Tele fax/E-Mail Tenders will not be accepted and the University takes no responsibility for delay/loss or non-receipt of tenders by post/couriers.
12. Any offer containing incorrect statement and incomplete information will be summarily rejected and no unsolicited correspondence shall be entertained.
13. PRICE BID of only those bidders shall be opened who qualify in the technical evaluation.
14. Osmania University reserves the right to accept /reject any offer in full or in part or accept any offer other than the lowest without assigning any reasons thereof.
15. All disputes or differences whatsoever arising between the parties relating to the contract shall be settled by the arbitration in accordance with the rules of arbitration of Indian Council of Arbitration and the Award made in pursuance thereof shall be binding on the parties. The venue of arbitration shall be Hyderabad, and the Registrar, Osmania University, Hyderabad – 500007, will make the appointment of the arbitrator on behalf of the University.

16. The Tenders of those reputed contractors/firm shall only be accepted, who have remitted the prescribed non-refundable Tender Application fee of Rs. 3,000/- along with EMD for Rs. 25,000/- (Rupees Twenty Five Thousand only) through two separate Demand Drafts drawn in favour of Registrar, Osmania University.
17. Before quoting the rate, the contractor / firm is advised to do physical survey of the site at Department of Genetics, UCS, OU
18. The E.M.D of the unsuccessful tenderers will be refunded without any interest.
19. The firm must have valid TSGST/CST/CGST Registration Certificate. (Please attach copies of valid certificates).
20. The O.U. is empowered to recover from the EMD for any sum due and for any other sum that may be fixed by the O.U. as being the amount or loss or losses or damages suffered by it due to delay in performance and / or non-performance and / or partial performance of any of the conditions of the contract and / or non-performance of guarantee obligations.
21. The tender will be awarded even if a single bidder is qualified as per the tender norms.
22. The University reserves the right to cancel the tender or terminate the contract with L-1 vendor without assigning any reasons thereof.
23. The University shall however invite the L-1 bidder for negotiations, if it feels the lowest prices quoted are on the higher side.

Coordinator  
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Dept. of Genetics, UCS  
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Annexure -I  
TECHNICAL BID

(To be submitted in a separate sealed envelope)

1. Name of Tendering Company/Contractor with Registration No. & Date  
(Please enclose copy of certificate of Registration) .
2. Name of Proprietor / Director
3. Furnish following particulars of the Registered Office
  - a. Complete Postal Address
  - b. Telephone No.
  - c. Fax. No.
  - d. E-Mail Address
5. Furnish following particulars of the Operating office, if different from above
  - a. Complete Postal Address
  - b. Telephone No.
  - c. Fax. No.
  - d. E-Mail Address
6. Are you Authorized/ Reputed contractor,  
If yes, please attach a copy of the relevant certificate issued by the competent Authority.
7. PAN No. (Attach Attested Copy)
9. TSGST/CST/CGST Registration Certificate  
(Attach Attested Copy)
10. Financial turnover for last three financial Years.  
(Please attach copies of audited Balance Sheet and IT returns) (2020-21, 2021-22 and 2022-23)  
Attach separate sheet if space provided is insufficient
11. Give details of the major clients –  
Government, Educational Institutions, Universities  
Public sector and private sector etc.  
Where similar works have been executed by the Bidder. Copies of the Orders should be attached for proof.
  - a. Sl. No
  - b. Name & address of the Client with details
  - c. Name of the contact person,  
Telephone no., Fax no., and E-mail ID
12. Whether your annual turnover was  
Rs. 10 Lakh per annum in the last three financial years  
(2020-21, 2021-22 and 2022-23);  
Please attach relevant copies.
13. Details of (i) Application fee Rs. \_\_\_\_\_ DD No. \_\_\_\_\_ Dt. \_\_\_\_\_ Bank \_\_\_\_\_  
(ii) EMD fee Rs. \_\_\_\_\_ D.D.No. \_\_\_\_\_ Dt. \_\_\_\_\_ Bank \_\_\_\_\_

TECHNICAL COMPLIANCE

S.NO	Particulars	Compliance YES / NO
1	Work Bench- 1 Dimensions: 3780X900X900mm	
	Consisting of following items:	
	Table Top:- 18±20mm Thick Black Granite	
	Two Shutter/One Drawer & One Shelf Unit: - 2S/1D 750	
	Two Shutter/ One Shelf Unit:- 2S 750mm Sink Cabinets	
	Leg Space-750	
	Leg Space Separator-750	
	Electrical Trunking	
	Side Cover Panel-310	
	PP Sink 550X450mm	
	Utility Taps 3way : - "Epoxy powder coated brass taps	
	Polypropylene Laboratory Peg Board with Pegs ofg Standatd Size 600mm X 600mm with 46 pegs.	
2	Island Table- 1 Dimensions:3000X1200X900mm	
	Consisting of following items:	
	Table Top:- 18±20mm Thick Black Granite	
	Two Shutter/One Drawer & One Shelf Unit: - 2S/1D 600	
	Leg Space-600	
	Leg Space Separator-600	
	Electrical Trunking	
	Side Cover Panel-310	
	Reagent rack(Two tier) Size: 1500mmx600mmx300mm Electrical race way with modular plate with 6/16 Amp switch & sockets provided on each side of Reagent Rack with switches 2 nos total. Make: Anchor	
3	Work Table of size 1800X900x900mm with epoxy powder coated 40X40mm MS Square Pipe and Table Top:- 18±20mm Thick Black Granite, Floor Level Nylon bushes. With Side storage cabinet	

Annexure – II  
COMMERCIAL BID

(To be submitted in a separate sealed envelope)

S.NO	Particulars	Rate	Amount
1	Work Bench- 1 Dimensions: 3780X900X900mm		
	Consisting of following items:		
	Table Top:- 18±20mm Thick Black Granite		
	Two Shutter/One Drawer & One Shelf Unit: - 2S/1D 750		
	Two Shutter/ One Shelf Unit: - 2S 750mm Sink Cabinets		
	Leg Space-750		
	Leg Space Separator-750		
	Electrical Trunking		
	Side Cover Panel-310		
	PP Sink 550X450mm		
	Utility Taps 3way : - "Epoxy powder coated brass taps		
	Polypropylene Laboratory Peg Board with Pegs ofg Standatd Size 600mm X 600mm with 46 pegs.		
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	Table Top:- 18±20mm Thick Black Granite		
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	Side Cover Panel-310		
	Reagent rack(Two tier) Size: 1500mmx600mmx300mm Electrical race way with modular plate with 6/16 Amp switch & sockets provided on each side of Reagent Rack with switches 2 nos total. Make: Anchor		
3	Work Table of size 1800X900x900mm with epoxy powder coated 40X40mm MS Square Pipe and Table Top:- 18±20mm Thick Black Granite, Floor Level Nylon bushes. With Side storage cabinet		
	Total Amount		
	GST as applicable		
	Grand Total		